

# MARQUETTE HOUSING COMMISSION

## Board Meeting Minutes September 25, 2018

The meeting was called to order by Kruhak at 12:00 pm.

1) Roll Call

PRESENT: Kruhak, Lankinen, Cerioli, Maki and Hurley

ABSENT: Schumacher and Norberg

2) APPROVAL OF AGENDA: A motion was made by Lankinen, seconded by Cerioli, to approve the agenda. Motion passed unanimously.

3) APPROVAL OF PREVIOUS MEETING MINUTES: A motion was made by Lankinen, seconded by Cerioli, to approve the August 28, 2018 minutes and budget minutes. No questions or comments. Motion passed unanimously.

4) PUBLIC COMMENT:

5) Consent Agenda:

(a) Executive Director's Report:

**LAKE SUPERIOR VILLAGE:**

**Youth & Family Center:** A month to month contract is in effect. Kendra is working on getting other activities other than YMCA into the Y&F Ctr.

**Sewer Project:** Need to pour cement. Putting in a floating floor.

**PINE RIDGE:**

**DHHS:** New office hours are Thursdays from 1:00-6:00 pm.

**EXECUTIVE DIRECTOR:**

(a) Executive Director's Report

(b) Financial Statements: Cerioli questioned year to date total operating income for Pine Ridge. Maki explained it's due to HUD required gap accounting. Benefits for CC high. Will do real cost budgeting.

(c) Cash Positions Statement: Good

(d) Approval of Checks (Current and previously issued reviewed.)

(e) Housing Choice Voucher Progress Report: Slightly high, but have a few EOP's.

(f) Pine Ridge: Project Performance Reports: Presented and reviewed.

(g) Lake Superior Village Report: Presented and reviewed.

Lankinen moved, seconded by Cerioli, to approve the Executive Director report. Motion passed unanimously.

6) Tenant Accountant Receivable both Write Offs: Total \$113.10

(a) Pine Ridge - \$11.80

(b) Lake Superior Village- \$101.30 Lankinen moved, seconded by Cerioli, to approve the write offs. Motion passed unanimously.

7) Communications:

8) Old Business:

(a) RAD updates – Still no word from HUD regarding the RAD application. Received four responses to the physical needs assessment RFP. Kruhak asked if we had worked with any of the agencies before and how long before would we hear or have the results after their review. Maki said there would be a two month waiting period to know how it went.

(9) New Business:

(a) Resolution 2018-7 2019 HCV Payment Standard. Motion made by Lankinen, seconded by Cerioli, to pass the resolution. Motion passed unanimously.

(b) Resolution 2018-8 ACOP changes. Custody and Fixed renters addressed. Motion made by Lankinen, seconded by Cerioli, to pass the resolution. Motion passed unanimously.

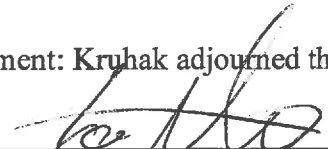
(c) 2019 Budget: Real to date actuals. Make a change in Total Tenant Services. This is submitted to our accountant. Board requested to see actuals before submitted to HUD. Motion made by Cerioli, seconded by Lankinen, to approve the budget as corrected.

10) Commissioners Comments: none

11) Public Comment:

12) Adjournment: Kruhak adjourned the meeting at 12:28 pm.

President:

  
Igor Kruhak

Executive Director:

  
Sharon Maki

Susan Hurley, Minutes