



MARQUETTE HOUSING COMMISSION

Board Meeting Minutes June 27, 2017

The meeting was called to order by Kruhak at 5:31 pm.

1) Roll Call

PRESENT: Kruhak, Smith, Lankinen, Norberg, Maki and Hurley

ABSENT: None

2) APPROVAL OF AGENDA: A motion was made by Lankinen, seconded by Norberg to approve the agenda. No discussion. Motion passed unanimously.

3) APPROVAL OF PREVIOUS MEETING MINUTES: A motion was made by Lankinen, seconded by Smith to approve the May 23, 2017 minutes. The motion passed unanimously.

4) PUBLIC COMMENT: None

5) Consent Agenda:

(a) Executive Director's Report:

LAKE SUPERIOR VILLAGE:

Youth & Family: Work required for licensing the kitchen has been completed.

Safety Grant: Cameras working well.

TruNorth: Grant still in process.

Insurance Claim: First Contracting will start working on water damage.

Father's Day Event: Had a flag raising ceremony. Great turn out.

Collections:

- Debts written off

May: \$391.81

YTD: \$4977.33

- Debts attempted to be collected

May \$0

YTD \$34,811.98

- Collection loss receipts

May \$317.00

YTD: \$5952.58

PINE RIDGE:

Fire Alarm System: Moving along well.

Garage Door: Contractor secured.

Collections:



- Debts written off

May \$1099.43

YTD: \$658.30

- Debts attempted to be collected

May \$0

YTD: \$0

- Collection loss receipts

March: \$0

YTD: \$318.86

EXECUTIVE DIRECTOR:

Summer NAHRO conference July 14-17 in Indianapolis. Will attend two RAD sessions. Will meet with Anderson Tackman to review financial assessment.

(b) Financial Statements-Question on financial investments. It is from the interest on the CD's. Question from Commissioner if compound or simple interest.

(c) Cash Position Statement: Percentages on CD's reviewed and time frames of interest. Discussion regarding outstanding liabilities. Upcoming projects that need to be addressed are the sewer and mismatched flooring at LSV. The sinking floor will have leveling compound. Commissioner requested a quote on cost of the upcoming repairs.

(d) Approval of Checks (Current and previously issued): Question for the City of Marquette water bills, Tyco SymplexGrinell questioned because labeled as a Safety Grant. BLP two bills questioned. One for Pine Ridge and One for LSV. HCV checks okay.

(e) Housing Choice Voucher Progress Report: Two new vouchers will be issued June 28. Currently at 48.9%. Target is 50% for June.

(f) Pine Ridge: Project Performance Reports. Tenant Account Report: No write offs. Waitlist is healthy. Trying to fill the three bedroom.

(g) Lake Superior Village Report: Project Performance Report. Tenant pay for electric if they go over a certain percentage.

Kruhak asked for a motion. Motion made by Lankinen, seconded by Norberg to accept consent agenda. Motion passed unanimously.

6) Tenant Accountant Receivable Write Offs:

(a) Pine Ridge -\$1099

(b) Lake Superior Village- \$0

Motion made by Lankinen, seconded by Norberg to approve the write-offs. Motion passed unanimously.

7) Communication: None

8) Old Business:

(a) Resolution 2017-6. Chair will call for nominations from the floor from all Commissioners for open positions. No nominations by mail. All agreed they should come from the floor. Need the wording that the ED will count the ballots and announce the winning candidate. All actions will occur at one meeting. (Annual Meeting) Kruhak

moved that Resolution 2017-6 be moved to next meeting. Motion was made by Norberg, seconded by Lankinen. Motion passed unanimously.

(9) New Business:

(a) NAHRO lawsuit explanation. Do we want to pursue the monies owed to us from HUD from 2012? Commissioners questioned the repercussions if we lose the lawsuit. ED was confident that there would be none. ED is asking if MHC can join others trying to obtain the funds.

Norberg-yes, Lankinen-yes, Smith- okay.

Motion made by Norberg, seconded by Lankinen to join the NAHRO lawsuit,

(b) Strategic planning: President is ready to go forward with a meeting. Weekend or evening works best and in a different setting. Smith will set up a Doodle and select a location. Not a funded venue.

(10) Commissioners Comments: Smith – Apologized for not being able to make the Father’s Day Event. Lankinen – Backyard fire ordinance revised in Marquette.

PUBLIC COMMENT: None

Kruhak adjourned the meeting at 6:24 pm.

President:


Igor Kruhak

Executive Director:


Sharon Maki

Susan Hurley, Minutes