



MARQUETTE HOUSING COMMISSION

Board Meeting Minutes July 25, 2017

The meeting was called to order by Kruhak at 5:32 pm.

1) Roll Call

PRESENT: Kruhak, Smith, Lankinen, Norberg, Maki and Hurley

ABSENT: None

2) APPROVAL OF AGENDA: A motion was made by Lankinen, seconded by Norberg to approve the agenda. Motion passed unanimously.

3) APPROVAL OF PREVIOUS MEETING MINUTES: A motion was made by Lankinen, seconded by Smith to approve the June 27, 2017 minutes, with the exception of Item #10. Motion passed unanimously.

4) PUBLIC COMMENT: None

5) Consent Agenda:

(a) Executive Director's Report:

LAKE SUPERIOR VILLAGE:

Youth & Family Center: The Board is active reviewing documents, bylaws, member descriptions, contracts, and recruiting members.

Lowe's Hero's Project: No information yet regarding grant.

TruNorth Grant: Still in process.

Insurance Claim: First Contracting has not started yet. Working on change of scope for pipe replacement.

More Water Problems: Skylight in main office leaking. Waiting to compare estimates.

Contractor secured for other apartment roof.

PINE RIDGE:

Fire Alarm System: Architect did inspection. Wiring will start next week.

Garage: Finally have brick samples.

EXECUTIVE DIRECTOR:

Attended Summer NAHRO conference in Indianapolis July 14-17. Attended RAD sessions. Option to become a Moving to Work Agency. Many scenarios were discussed and options.

Recent Federal Government News: Spending bill approved. House proposed Capital Fund. 2018 budget will be less.

Financial Assessment: Waiting for reply from Anderson Tackman.

Investments: Receiving compound interest.

(b) Financial Statements: Utilities are on track. Benefits at high percentage due to union contracts.

(c) Cash Position Statement: Reviewed.



(d) Approval of Checks (Current and previously issued reviewed.) Pet deposits explained by E.D. PHADA amount was actually more than thought.

(e) Housing Choice Voucher Progress Report: Explanation of percentage of voucher monies slightly lower.

(f) Pine Ridge: Project Performance Reports: Reviewed.

(g) Lake Superior Village Report: One maintenance person has left. Hired one part-time and one seasonal maintenance persons.

Kruhak asked for motion to accept the E.D. report. Lankinen moved, Norberg seconded to accept consent agenda. Motion passed unanimously.

6) Tenant Accountant Receivable Write Offs:

(a) Pine Ridge -\$630.31 Lankinen moved, Norberg seconded to approve the Pine Ridge write offs.

(b) Lake Superior Village- \$71.59

Lankinen moved, Smith seconded to accept the Lake Superior Village write offs.

7) Communication: Commissioners training in Livonia coming up in August 15-17, 2017. October 27-29, 2017 is next NAHRO for Commissioners in Pittsburg, PA.

8) Old Business:

(a) Resolution 2017-6 Bylaws. Explanation of serving two consecutive terms. The City determines length of terms. Lankinen moved, Norberg seconded to accept the bylaw with change to Article III removing two letters.

(b) Strategic Planning Meeting? All Commissioners would prefer to meet in October.

(9) New Business:

(a) Resolution 2017-7 Annual Certification and Board Resolution: Lankinen moved, Norberg seconded to approve the resolution.

1. Certificate of Payments to Influence Federal Transaction

2. Civil Rights Certification

3. Disclosure of Lobbying Activities

10) Commissioners Comments: Norberg - none, Lankinen - working on getting another board member. Smith-none. Kruhak-none.

11) Public Comment: None

12) Adjournment: Kruhak adjourned the meeting at 6:24 pm.

President: _____

Igor Kruhak

Executive Director: _____

Sharon Maki

Susan Hurley, Minutes