

MARQUETTE HOUSING COMMISSION
Minutes
November 11, 2008

The meeting was called to order by President Jeeves at 4:08 P.M.

Present: Jeeves, Jordan, Hamari

Absent: Scullion, Burcar

In Attendance: Tessa Mattson, Michael Dvorscak

Approval of Minutes: Motion by Hamari, seconded by Jordan, to approve the October 28 2008, regular meeting minutes as presented. Motion carried unanimously.

Public Comment: None

Bills and Communications: Motion by Jordan, seconded by Hamari, to approve and authorize payment of bills totaling \$16,948.84 for the General Fund and \$358.00 for the Housing Choice Voucher Program. Pelto explained the bills that were out of the ordinary. Motion carried unanimously.

Cash Position Statements .Motion by Hamari, seconded by Jordan to accept and place on file the November 3, 2008 Cash Position Statement. Motion carried unanimously.

Operating Statements are not available yet.

TAR Report: Motion by Hamari, seconded by Jordan, to accept and place on file the October TAR Reports and to write off the following accounts:

Pine Ridge	39-09	\$17.61
LSV	219-11	370.39

Motion carried unanimously.

Summary of Project Performance, October 2008: Motion by Hamari, seconded by Jordan, to accept and place on file the Pine Ridge and Lake Superior Village Project Performance Reports for October. Pelto explained that the turnaround day numbers are up because we can no longer count 'pre-assigns' toward turnaround days, the large number of vacancies we've experienced and staff time gone for necessary training. Motion carried unanimously.

Executive Director's Report

LSV Improvements, A & F Construction: Pelto reported the fence for the patios arrived Friday, Nov. 11 and the project is now 95% complete. The Final Inspection is scheduled for November 24, 2008.

Fluorescent Bulb Disposal: Pelto reported on the results of her October 30, 2008, RFP sent to 12 companies. Six responded with written proposals plus Waste Management's verbal proposal. In addition, Pelto considered 'Bulb Eaters' until she learned that the State of Minnesota bans the use of Bulb Eaters because it does not deliver the safety it portends.. "Bulb Eaters" is a 55 barrel drum with apparatus to crush the bulb into sand-like crystals while filtering and neutralizing the mercury and vapor from the bulb. The proposals to recycle based on the # Pelto would expect to dispose of annually, the cost could range between a low of \$530 per year to a high of \$824.45+ per year. Pelto has also talked with Scott Cambensy, City of Marquette, and Art Geisha, NMU. NMU is willing to allow us to participate in their recycling efforts at .25 per bulb plus cost of box, etc. Cambensy is anxious to see what kind of bids we get, the City is currently doing nothing and may be interested in working with us.

LSV Agreement with Charter, Nonexclusive Agreement: Pelto is waiting for the final contract from Charter. She will be entering into a 5 year contract for which LSV will receive \$5,650.00. The contract (per Jeff Lampas, Charter) should be here in a day or two.

Report of Committees:

Pine Ridge: 5 vacancies, 20 on the waiting list.

LSV: 4vacancies (3 committed), 6 on waiting list, more applications waiting for processing..

HCV: 39 under lease, 16 on waiting list, 10 with vouchers looking for an apartment and 1 RTA..

Youth and Family Center: Pelto reported she had forwarded to GLCYD (fiduciary) a copy of a letter received from the IRS assessing a penalty for failure to file the 990 form.

Old Business

City release from inclusion in City Audit: Letter received from the city October 28, 2008. The letter does not contain a specific period of time so it won't be necessary to get such a letter annually. Jeeves and Scullion had brought this to Pelto's attention following their attendance of a Commissioners' Fundamentals Workshop in April, 2008.

New Business

Location, December Meeting: The board agreed on Red Lobster. Pelto will so notify City Hall for posting.

Resolution 2009-04, Flat Rents/Payment Standards: Motion by Jordan, seconded by Hamari, to adopt Resolution 2009-04, Flat Rents/Payment Standards. Motion carried unanimously.

Motion by Hamari, seconded by Jordan, to adjourn the meeting at 5:04 PM. Motion carried unanimously.

Bonnie J. Pelto

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